

## Pacific Education Support Fund

### Application Information

This document outlines the information you need to complete your online application. All funding applications must be submitted online through the following links (also found on the website):

Auckland: <https://www.surveymonkey.com/r/JYXVVNN>

Wellington: <https://www.surveymonkey.com/r/7QPPL5G>

Canterbury Chatham Islands: <https://www.surveymonkey.com/r/7QHL6SW>

Waikato: <https://www.surveymonkey.com/r/7QXH2ZS>

Hawkes Bay Tairāwhiti: <https://www.surveymonkey.com/r/7QJCVDK>

If you have any questions, please send an e-mail to [Pacific.Supportfund@education.govt.nz](mailto:Pacific.Supportfund@education.govt.nz).

### CONTACT DETAILS

1. Full name of group or organisation
2. Website (if applicable)
3. Legal status of group or organisation
4. Legal registration number of your organisation
5. Name of main contact person
6. Phone
7. Email
8. Project Name
9. Start and end date of project:
10. Please confirm you are eligible to apply for the funding:
  - You are a social sector provider, community organisation or community group providing services in the Auckland, Wellington, Canterbury and Chatham Islands, Waikato or Hawkes Bay and Tairāwhiti regions
  - Your group is a community group/organisation or service provider registered as a legal entity
  - Your project is based in the Auckland, Wellington, Canterbury and Chatham Islands, Waikato or Hawkes Bay and Tairāwhiti region
  - Your initiative will meet the attendance and engagement needs of Pacific learners and their families, including wellbeing needs
  - Pacific Education Support funding secured for your initiative will be spent before 30 June 2021
  - You have only submitted one application as the lead applicant for Pacific Education Support funding in this round (you can participate in more than one application but only be the lead applicant for one application)

11. Please confirm your application is not securing funding for any of the following:

- Activities that early learning services, schools and tertiary providers already receive funding to deliver (direct activities run by early learning services, schools and tertiary providers)
- For-profit activities and/or any activity to raise funding for providers, for example using funding to fundraise
- Initiatives not aligned with the priorities of this fund
- Programmes and activities occurring overseas, including in the NZ realm countries
- Overseas travel
- Infrastructure or capital expenses.

## ABOUT YOUR PROJECT

12. You will need to cover the key parts of this application so we can evaluate your project. If you would prefer to submit your answers for questions 14 - 27 in an alternative format (such as PDF, link to video submission) you will need to state this in your application and attach the documentation under the section on Additional Information (questions 36 – 40). Otherwise please complete the questions below online.

### Project Summary

13. Provide a summary of your initiative outlining what you will do with the learners and families you work with, what will happen for families when they are part of your project and what changes your initiative will have for families and learners (maximum 1500 characters).

### Your Project

14. How much funding are you seeking?

15. What part of the Auckland, Wellington, Canterbury and Chatham Islands, Waikato or Hawkes Bay and Tairāwhiti will your initiative support?

16. How many Pacific learners or families will your project reach [estimated]? Please use numerical answers only.

17. Which ethnic communities will your project support? Please estimate the total number of learners and families for each group, using numerical answers only.

18. What are the specific education-related needs of the learners and families that you plan to work with (maximum 750 characters)?
19. How will your initiative respond to the particular needs of the communities you will be supporting (maximum 750 characters)?
20. How will you engage with and work with Pacific learners and/or their families to broker and deliver education-related support (maximum 750 characters)?
21. How will you work with the wider education, social and health sector (if relevant) (maximum 750 characters)?

#### You/your group/organisation

22. Describe your group or organisation, who you are, what skills you bring and what your role(s) are (maximum 750 characters)
23. Describe your staff/group/organisation's experience working with Pacific communities. Include the names of Pacific groups you have access to and expertise working with, and the Pacific languages you are able to work in (maximum 750 characters)
24. Describe your relevant experience working with education, social sector and health providers (maximum 750 characters)
25. Describe the work that each member of the project will do (you don't have to include the names of these people) (maximum 750 characters)
26. Outline any other funding you are receiving from the Ministry of Education and/or from Government departments as a result of COVID-19? (Maximum 750 characters)

#### Outcomes/changes for families and learners

We are interested in how your work will help families and their learners to continue in education. We would like to know more about what education outcomes you are focused on. Outcomes need to be specific, measurable, achievable by your project actions, realistic and achieved within the time of the work you do.

27. What are the intended outcomes (changes) you hope to achieve in this project? List up to five intended outcomes.
28. Describe what you will do to achieve each of the outcomes (maximum 750 characters per outcome)

## Risks and Issues

29. What are the key risks or issues that may impact on your project and how will you manage these risks? (maximum 750 characters)

## Monitoring and Evaluation

Successful projects will need to report back on how the project is going and how it is meeting the intended outcomes. More information will be provided to successful applicants.

30. What kind of information, data, learner and family voices will you use to deliver your service, for example attendance data, family voice about needs etc.? (maximum 750 characters)
31. How will you collect and monitor the data? (maximum 750 characters)
32. How will you know your project is working to achieve the outcomes you want? (maximum 750 characters)

## INVESTMENT AND DECLARATION

33. Please upload a detailed budget showing the resources you require to deliver your project, including salaries, activities and overheads.
34. Please list any other government funding you have applied for (noting which has been approved) to support this project

## 35. to 39. Additional information

Please attach any further documents to support your application. This can include project plans cost estimates, budget documents and any other forms of evidence, such as video submissions.

40. Please declare and agree that:

- You are authorised to act on behalf of your group / organisation
- The information provided in this application form is true and correct to the best of your knowledge
- You will fulfil the requirements as outlined in this form to the best of your abilities

- You have not provided information that will lead to the identification of any individuals that you intend to support (such as names or personal identification numbers)
- The organisation and members have no outstanding financial, legal or other issues that will bring the Ministry into disrepute (i.e. bankruptcy, legal challenges, debt to the Ministry or any other government agency etc.)

41. Name

42. Date