

Pacific Innovation Fund - Application Information

This document outlines the information you need to complete your online application for the Pacific Innovation Fund. All funding applications must be submitted online through <https://app.forms.education.govt.nz/forms/view/ses008>.

If you have any questions, please send an e-mail to Pacific.Innovationfund@education.govt.nz.

FUNDING STREAM

1. Identify the funding stream you are applying for.

<ul style="list-style-type: none">• Pacific bilingual or immersion education¹
<ul style="list-style-type: none">• Other Pacific innovation

CONTACT DETAILS

3. Full name of group, organisation or institution

4. Website (if applicable)

5. Identify the type of organisation/institution you are applying on behalf of:

- Community Group
- Community Organisation
- Social Sector Provider
- Early Learning Service
- School
- Tertiary Provider
- Research Institution
- Other

6. Legal entity registration number

7. MOE institution number (if applicable)

8. Name of main contact person

9. Phone

¹ *Bilingual education* is defined as academic instruction in two languages, with both languages used as a medium of instruction and to deliver curriculum content for at least 50% of the time in each language. This is equivalent to Level 2 on the Language Immersion Level classification.

Immersion education is defined as academic instruction in two languages, with both languages used as a medium of instruction and to deliver curriculum content for at least 80% of the time in a Pacific language. This is equivalent to Level 1 on the Language Immersion Level classification.

10. Email
11. Project Name
12. Start date of project
13. End date of project

ELIGIBILITY

14. Confirm you are eligible to apply for the funding:

- You and/or your group/organisation/institution are a legal entity.
- You, and members of your group, are New Zealand citizens and reside in New Zealand.
- Innovation funding secured from this application will be spent before 30 June 2021
- The entity you are applying on behalf of includes a person 18 years of age or older.
- Your innovation will be designed and delivered in New Zealand and will support learners and families of Pacific heritage.

15. Confirm your application is not securing funding for any of the following:

- Activities that early learning services, schools and tertiary providers are already funded by the Ministry to deliver (direct activities run by early learning services, schools and tertiary providers).
- For-profit activities and/or any fundraising activities.
- Programmes and activities occurring overseas, including in the NZ realm countries.
- Infrastructure – buildings or premises.
- Overseas travel.

ABOUT YOUR INNOVATION

16. You will need to cover the key parts of this application so we can evaluate your project. If you would prefer to submit your answers for questions 17 - 37 in an alternative format (such as PDF, link to video submission) you will need to state this in your application and attach the link or documentation. Otherwise please complete the questions below online.

Innovation Overview

17. Provide an overview of your innovation, outlining what the proposed innovation is, why you consider it to be creative or innovative and what you are delivering (maximum 300 words).
18. Have you consulted Pacific Island communities in the design of your innovation?
 - Yes

- No

Pacific learners and their families

19. What are the particular education-related needs of Pacific learners and families/educators/leaders or other groups that your innovation seeks to address (maximum 150 words)?
20. How have the needs of these communities been made worse or more urgent by COVID-19 (if relevant) (maximum 150 words)?
21. How will you engage with and work with Pacific learners and/or their families in delivering this innovation (maximum 150 words)?
22. How many Pacific learners and families will this project reach [estimated]?

Total number of learners:

Total number of families:

23. Which Pacific communities will your project support? Please estimate the total number of learners and families for each group:
 - Samoa:
 - Tonga:
 - Cook Island Māori:
 - Niue:
 - Fiji:
 - Solomon Islands:
 - Tokelau:
 - Kiribati:
 - Tuvalu:
 - Rotuma:
 - Pan Pacific:
 - Other Pacific heritage (please name):
 - Not yet known:

24. Which education region/s your innovation will be implemented in (more information can be found at <https://www.education.govt.nz/our-work/contact-us/regional-ministry-contacts/>):

- Tai Tokerau
- Auckland
- Waikato
- Bay of Plenty/Wairariki
- Hawke's Bay Tairāwhiti
- Taranaki/Whanganui/Manawatu
- Wellington
- Nelson/Marlborough/West Coast
- Canterbury/Chatham Islands
- Otago/Southland

25. Which cities/locations will your project will be implemented in?

Outcomes/changes for families and learners

We are interested in how your innovation will help families and their learners in education. We would like to know more about what education outcomes (changes for Pacific learners and their families as a result of your innovation) you are focussed on. Outcomes/changes need to be specific, measureable, achievable, realistic and achieved within the time of the work you do.

26. What are the intended outcomes/changes you hope to achieve through your innovation? List up to 5 intended outcomes below.

- Outcome 1
- Outcome 2
- Outcome 3
- Outcome 4
- Outcome 5

27. What will you do/deliver to achieve each of the outcomes listed above (maximum 150 words per outcome)?

- Outcome 1

- Outcome 2
- Outcome 3
- Outcome 4
- Outcome 5

Monitoring and evaluation of your innovation

28. How will you know your project is achieving outcomes you want (maximum 150 words)?
29. What kind of information, data, learner and family voices will you use to collect baseline data, deliver your service and monitor progress (such as attendance data, family voice about needs etc.) (maximum 150 words)?
30. How will you collect and monitor the data (maximum 150 words)?

You/your group/organisation/institution

31. Describe your group/organisation/institution, who you are, what skills you bring and what your role(s) are). If you are applying for the Pacific bilingual or immersion fund please describe your experience implementing Pacific bilingual and immersion education initiatives (maximum 150 words).
32. Describe your (staff/group/organisation/institution) capabilities and experience implementing innovative approaches for Pacific communities. Include the names of Pacific groups you have access to and expertise working with and the Pacific languages you will use to implement your innovation (maximum 150 words)?
33. What additional support might you need from the Ministry to support your innovation?

Risks:

34. What are the key delivery and outcome risks that may impact on your innovation and how will you manage these risks?

INVESTMENT AND DECLARATION

35. How much funding are you seeking (exclusive of GST)?
36. Please list any other government funding you have applied for (noting which has been approved) to support this project, including the government agency and amount of funding.
37. Please upload a detailed budget showing the resources you require to deliver your project, including for salaries, activities and overheads (exclusive of GST).

WORK PLAN:

38. For applications over \$50,000, please attach a work plan. For each outcome in your proposal, please list the key activities, milestones and the expected timeframe for implementation (before 30 June 2021).

ADDITIONAL INFORMATION:

39. Please attach any further documents to support your application. This can include project plans cost estimates, budget documents and any other forms of evidence, such as video submissions.

DECLARATION:

40. Please declare and agree that:

- You are authorised to act on behalf of your group / organisation
- The information provided in this application form is true and correct to the best of your knowledge
- You will fulfil the requirements as outlined in this form to the best of your abilities
- Any products or resources developed using the funding will be open source (able to be shared freely, not owned by you or able to be bought or sold)
- You have not provided information that will lead to the personal identification of any individuals identify that you intend to support (such as names or identification numbers)
- The organisation and members have no outstanding financial/legal or other issues that could bring the Ministry into disrepute (i.e. bankruptcy, legal challenges, debt to the Ministry or any other government agency etc.)

41. E-signature name

42. Date

PRIVACY STATEMENT

This application asks for information about you, your organisation and the innovation you are requesting funding for. We don't need personal information about the people you are going to work with for the application, such as names or personal identification numbers.

We collect this information for the Pacific Innovation Fund to help us:

- check applications and make decisions about funding
- report to the government on the need for and interest in the fund
- monitor and report on the success of the fund
- for statistical analysis

Your information will be stored securely and only accessed by authorised personnel. If you want to see the information we have collected from you, please contact emma.phillips@education.govt.nz.